

NEDAC SCHOLARSHIP SCHEME

NEDAC- NED Alumni Association Canada is the largest Alumni Association of NED University of Engineering & Technology (NEDUET), outside Pakistan.

Besides maintaining a liaison between NED Alumnus residing in Canada and outside Canada, NEDAC is committed to give back to our Alma Mater. In this effort, NEDAC is providing Scholarships to meritorious students in need of financial assistance.

This document defines the procedure adopted for:

1. Selection of students of NEDUET in need of financial assistance
2. Distribution of scholarships to selected students.
3. Collection of necessary funds to sponsor such scholarships.

The procedure is in line with the selection criteria & procedure adopted by Department of Student Affairs NEDUET & Provisions in NEDAC Bylaws.

1. Selection of deserving students

This scholarship is known as **Need-cum-Merit Scholarship** and is for low-income group of students who do not get financial assistance from any other source. Criteria used by NEDUET for inclusion into “Low Income Category” is the “Pay Slip or Income Certificate of Parent/guardian “. Merit for Selection is based on marks obtained in last examination(s) passed.

The Department of Student Affairs NEDUET collects and scrutinizes the applications received from the students admitted to the University based on merit, forwards the applications to NEDAC President who in turns forwards to NEDAC Board Scholarship Committee for Selection of deserving students based on funds available. Copy of subject application form is given in the link below.

[Scholarship Application Form](#)

NEDAC Scholarship Committee comprises of four members and a Chair.

Finance Secretary of NEDAC Board becomes the member of Scholarship Committee by default while the other members including chair are selected by the Board.

The Scholarship Committee reviews the applications received from Controller of Student Affairs (CSA) Department, and make the selections based on need as well as merit and funds available. This committee has the right to call or use any other means necessary to confirm the authenticity of the applicant. In addition to marks obtained in the last examination, need based criteria like monthly income of the family, number of dependants, presence of an earning hand, earning capacity of family members, number

of children in the family, number of seniors in the family and other relevant criteria is taken into account. The committee then documents the rationale for selection. In the instance of a tie or a close call between the candidates, criteria taken into account is the need of the family and marks obtained in the last examination passed on first attempt. A subjective review and scrutiny of the profiles is performed to come up with the final selection.

For transparency of the process, the short-listed names with the rationale for selection is circulated to the Board members for their input and comments. The comments if any, are taken into consideration and a final list of students is prepared by the Chair of the Scholarship Committee in consultation with the committee members. In the instance of committee members not reaching a consensus, the Scholarship Committee Chair makes the final decision.

This finalized list of proposed Scholarship recipients is then forwarded to NEDAC President for communication to NEDUET with the instructions to NEDAC Finance Secretary for transfer of funds.

2. Collection of Funds

NEDAC Bylaw Article – III Section 1 provides that “NEDAC shall raise funds for its activities by annual membership fee, contribution from members and outside sponsorship. The annual membership fee is onetime life membership fee & hence being used for this activity. Contribution from NEDAC members & outside sponsors are also made to raise funds.

Another mode of contribution by NEDAC general members is by providing tangible service like a small amount of any event ticket to Scholarship Scheme. For transparency that amount is clearly mentioned on subject event ticket. Any collection done like this is deposited into NEDAC scholarship account.

NEDUET has opened a separate account for NEDAC in Pakistan for its Scholarship Scheme, in **Habib Metropolitan Bank Ltd** Titled: NED ALUMNI ASSOCIATION CANADA.

NEDAC bank accounts in Canada also have an exclusive **account for scholarships** so that funds available for Scholarships are not used for any other activity.

To have complete transparency, the details of both the accounts (in Canada & Pakistan) are communicated to NEDAC Membership. Anyone can contribute by either e mail transfer to scholarships@nedalumni.org or Cheque in the name of NED ALUMNI ASSOCIATION CANADA or through NEDAC website.

3. Distribution of funds to the deserving students

Upon receipt of recommendations from Scholarship Committee, NEDAC president informs the NEDUET CSA Department and instructs the NEDAC Finance Secretary to release the funds from NEDAC to NEDUET NEDAC account.

NEDUET Finance director issues the cheques to the awarded students through CSA Department. Copy of each cheque is forwarded to NEDAC Finance secretary for record.

In order to have complete transparency the scholarship recipients are asked to confirm receipt of cheques. No transactions are made from NEDUET NEDAC account without written instruction from NEDAC President and Scholarship Committee Chair.