



NED ALUMNI CANADA ELECTIONS 2018

RULES, REGULATIONS AND PROCEDURES

Dear NEDAC Members:

Assalamo Alaikum:

I am pleased to make the following announcements regarding the rules, regulations and procedures for the upcoming, 6th elections to elect the NEDAC Board for the term 2018-2020.

1 Elections 2018 Announcement:

- 1.1 This is a general announcement for all NEDAC Members who are eligible to vote and contest in the NEDAC Elections to be held on April 29, 2018.
- 1.2 NEDAC Elections 2018 (Called "The Elections" hereinafter) are being held to elect the NEDAC Board for the term 2018-2020 in accordance with the relevant provisions in the NEDAC By-laws.
- 1.3 The Elections to elect the NEDAC Board for the term 2018-2020 will be held during General Body Meeting on **April 29, 2018**, at Burnhamthorpe Community Centre, 1500 Gulleden Drive, Mississauga, ON, L4X 2T7. Ballot casting will be held between 5:00 pm, to 6:00 pm.
- 1.4 The Elections will be held for the following Seventeen (17) positions in accordance with Articles IX and X of NEDAC By-laws.

| | | |
|-----------------------------------|-----|-----|
| a) President | One | (1) |
| b) Vice President | One | (1) |
| c) General Secretary | One | (1) |
| d) Joint Secretary | One | (1) |
| e) Social Secretary | One | (1) |
| f) Finance & Membership Secretary | One | (1) |
| g) Information Secretary | One | (1) |
| h) Publication Secretary | One | (1) |
| i) NED Liaison Secretary | One | (1) |
| j) Executive Members | Six | (6) |
| k) Women Executive Members | Two | (2) |

2 Election Committee:

- 2.1 The Elections will be conducted, finalized and declared by an independent committee of impartial NEDAC members (Election Committee) who are neither candidates in the subject Elections, nor the members of the current NEDAC Board



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- 2.2 The Election Committee shall comprise of three members including its chair referred to as Election Commissioner and two members referred to as Members.
- 2.3 The members of Election Committee will be selected by the Election Commissioner. Their names will be announced in due course, but no later than two weeks before the Elections.

3 Candidate Definition/Qualification:

- 3.1 Any member in “Good Standing” and with a Valid NEDAC Life Membership is eligible to participate in the Elections.
- 3.2 The Good Standing of Members require that they should have no outstanding dues and should be responsible upright members of the society.
- 3.3 NEDAC Life membership is deemed to be valid if the candidate is already a NEDAC Life member or becomes a life member on or before April 14, 2018. Any Member who has paid membership fee for one year only, must become life member by paying additional \$ 20.00 on or before April 14, 2018.
- 3.4 A candidate must fill out the Nomination Form Proposed and seconded by life members in Good Standing.

4 Nomination Form:

- 4.1 The requirements in the Nomination form are based on Section 1, Article IX of NEDAC by-laws, which stipulates that a member willing to be a candidate for Election as an office bearer must first be nominated by a member and seconded by two other members.
- 4.2 Nomination form is being sent to all members via email as enclosure of this notification and also being made available on the NEDAC website www.nedalumnicanada.org
- 4.3 Nomination forms shall be submitted via email to reach Election Commissioner (election@nedalumnicanada.org) latest by 11:59 pm on April 11, 2018. The last date for withdrawal of a Nomination is April 15, 2018
- 4.4 Withdrawal information must be made through the Candidate's email address and sent to the Election Commissioner (election@nedalumnicanada.org)

5 Voter Eligibility:

- 5.1 Every NED College/ University Graduate who is or has become Life member of NEDAC in accordance with Section 1 & 2, Article V of NEDAC By-laws on or before April 14, 2018 is eligible and has the right to cast his/her vote.



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6 General Rules and Guidelines:

- 6.1 The Election Commissioner will announce the names of eligible candidates/ contestants on April 16, 2018.
- 6.2 Candidates are advised to send their profiles (maximum one page in #12 font size) including a brief introduction and their plans for the 2 years term, together with their nomination forms. The profile should be written in positive language and should only focus on the candidate and his/her vision and program. A photograph of the candidate would be most welcome.
- 6.3 The profile of the contestants shall be published on NEDAC website for the viewing of NEDAC members.
- 6.4 All NEDAC Members are requested to attend the General Body Meeting in time and cast their votes on the Election Day personally. Proxy voting shall not be allowed. Balloting shall be done during the allotted time only i.e. between 5:00 pm and 6:00 pm.
- 6.5 Canvassing at the Election Premises shall cease with the commencement of the voting process.
- 6.6 After the votes have been cast, they will be counted immediately by the Election Committee and volunteers, if required.
- 6.7 Upon completion of the Election and counting of votes, the names of successful candidates will be announced in the General Body Meeting followed by the oath taking by the Election Commissioner.
- 6.8 NEDAC Yahoo Group and NEDAC Social group platforms shall not be used for canvassing purpose.
- 6.9 The current NEDAC board shall not use NEDAC resources in promoting any candidate either in individual or in collective capacity.

Mohammad Khalid, P. Eng.

Election Commissioner for NEDAC Elections 2018

Membership No. 162, Electrical 1974



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SCHEDULE:

| Event | Dead Line | Action By |
|--|------------------|-----------------------------|
| Release Nomination Form | <u>March 20</u> | Election Commissioner |
| Submit Nominations (By E mails only) | <u>April 11</u> | Candidates |
| Release Preliminary list of Candidates | <u>April 12</u> | Election Commissioner |
| Last date to obtain Life Membership | <u>April 14</u> | NEDAC Members/Current Board |
| Withdraw Nomination (through E mail) | <u>April 15</u> | Candidates |
| Announcement of Final list of Candidates | <u>April 16</u> | Election Commissioner |
| The Election Day | <u>April 29</u> | NEDAC Members |